

## **SUBDIVISION MEETING**

### **August 9, 2001**

Chair Karolin Loendorf called the meeting to order at 9:00am.

Commissioner Varone was present, Commissioner Murray was absent. Others attending all or a portion of the meeting: Ron Alles, Sharon Haugen, Carole Burns, Dave Clouse, Janet Pallister, Michael McHugh, Jerry Grebenc, Audra Zacherl.

**Minutes.** There were no minutes to approve.

**Auditor Claims.** Audra Zacherl reported that the claims totaled \$1,006,080.88. Commissioner Varone moved that the warrants be generated and the claims be paid. Commissioner Loendorf seconded the motion and it carried 2-0.

**Bid Opening-Request for Proposal.** The Commissioners opened the bids for a radio consultant for the Sheriff's Department. The companies submitting bids were: DES Properties of Billings, MT, ACD Telecom Inc. of Lake Mary, FL, Dunne Communications of Anaconda, MT, William Jameson of Bozeman, MT, Spectrum Resources of Saint Charles, MO, Trott Communication Group, Inc. of Irving, TX. Commissioner Varone moved to accept the bids for the record and authorized the steering committee to make a recommendation to the Board of County Commissioners at a future public hearing. Commissioner Loendorf seconded the motion and it carried 2-0.

**Request for a One-Year Extension of Preliminary Plat Approval for the Lone Prairie Major Subdivision.** (Doug Sparrow & Donna Tenneson, Applicants) Sharon Haugen reported that this was the applicants' second request for an extension for Lone Prairie Subdivision, as they are working to meet the conditions of the final plat. Staff recommends approval of the second extension through August 31<sup>st</sup>, 2002. Commissioner Varone moved to extend the preliminary plat approval through August 31<sup>st</sup>, 2002. Commissioner Loendorf seconded and the motion carried 2-0.

**Request for a One-Year Extension of Preliminary Plat Approval for the Holter Lake View Tracts, Lot 10, Minor Subdivision.** (Carl Suurendonk, Applicant) Jerry Grebenc reported that this is a five lot minor subdivision located adjacent to Holter Lake, and was granted preliminary plat approval on August 3<sup>rd</sup>, 2000. The applicants have shown due diligence in working towards meeting conditions of approval. Staff recommends approval of a one-year extension through August 3<sup>rd</sup>, 2002. Commissioner Varone moved to approve the one-year extension through August 3<sup>rd</sup>, 2002. Commissioner Loendorf seconded and the motion carried 2-0.

**Final plat approval, signatures, and subdivision improvements agreement for the Skyview Major, Phase IV-A.** (Larry Marshall, Applicant)

Michael McHugh reported that this is phase IV-A of Skyview Major subdivision, which consists of four phases, and there is another phase to be platted in the future. The subdivision consists of approximately 6.3 acre parcels with 21 residential lots and the remainder lots are public water supply and public wastewater supply. All the conditions of approval, except two have been met. The developer has placed a letter of credit equaling \$100,000 to complete the road construction and the water supply storage area. Staff recommends signature of the improvements agreement and signature of the final plat. Commissioner Varone moved to approve the improvements agreement and authorized the chair to sign. Commissioner Loendorf seconded the motion and it carried 2-0.

**Contracts.**

a. MT-TSEP-CG-01-113 between the Treasure State Endowment Program and Lewis and Clark County for a \$500,000 TSEP Grant for the FY02 bridge projects.

Janet Pallister reported that the \$500,00 grant would be matched by Lewis and Clark County out of the all purpose fund, in the bridge budget. This grant will be used to replace four bridges: The Lyons Creek Bridge, Sierra Road Bridge, Elk Creek Bridge and the Smith Creek Bridge. Staff recommends approval of the contract. After discussion by Janet Pallister as to why the County match was \$38,000 more than the TSEP grants, Commissioner Varone moved to approve the contract and authorized the chair to sign. Commissioner Loendorf seconded the motion and it carried 2-0.

b. Lewis and Clark County and Morrison-Maierle, Inc. for engineering services on the Lyons Creek Bridge in the amount of \$39,690.00. Janet Pallister reported that the Lyons Creek Bridge was originally third priority in the bridge application, but became first priority when an overweight vehicle collapsed the bridge. Due to a very tight time frame for construction, staff recommends approval of the contract. Commissioner Varone moved to approve the contract and authorized the chair to sign. Commissioner Loendorf seconded the motion and it carried 2-0.

c. Lewis and Clark County and Stahly Engineering and Associates for engineering services on the Sierra Road Bridge in the amount of \$38,988.60. Janet Pallister reported that this was fourth priority in the bridge application, and staff recommends approval of the contract. Commissioner Varone moved to approve the contract and authorized the chair to sign. Commissioner Loendorf seconded the motion and it carried 2-0.

d. Lewis and Clark County and Entranco for engineering services on the Smith Creek and Elk Creek Bridges in the amount of \$72,000.00. Janet Pallister reported that these bridges were originally first and second priority in the bridge application but have been moved to second and third after the Lyons Creek

Bridge collapse. Staff recommends approval of the contract. Commissioner Varone moved to approve the contract and authorized the chair to sign. Commissioner Loendorf seconded the motion and it carried 2-0.

**Sale of County Property-** Sale of Lots 22 and 23, Block 40 of the original townsite of the City of Helena. Ron Alles reported that Charlie Carson proposes to purchase the narrow strip of property behind the Red Meadow bar. Staff recommends approval of the buy-sell agreement contingent on if the property was received by the county by warranty deed. Commissioner Varone moved to approve the sale of county property contingent upon warranty deed determination. Commissioner Loendorf seconded the motion and it carried 2-0.

**Closing for Software Installation.** Ron Alles reported that due to computer software installation the week of September 10<sup>th</sup>, Wally Jewell requested that the Justice Court office be closed to the public. Staff recommended approval. Commissioner Varone moved to approve the closure of the county office of Judge Jewell due to computer software installation during the week of September 10<sup>th</sup>. Commissioner Loendorf seconded the motion and it carried 2-0.

**Selection of Architect for CTEP Project.** Sharon Haugen reported that both Campeau, Karhu & Cullen and Schlenker & McKittrick Architects submitted proposals for the County Courthouse Preservation Project. A selection committee reviewed both proposals and recommended Schlenker & McKittrick Architects for the CTEP project. Commissioner Varone moved to approve Schlenker & McKittrick for the CTEP project as recommended by staff. Commissioner Loendorf seconded the motion and it carried 2-0.

**Local Law Enforcement Block Grant Award.** Ron Alles recommended that the County accept the Law Enforcement Block Grant Award in the amount of \$60,292 for the Sheriff's Department. Commissioner Varone moved that the county accept the grant. Commissioner Loendorf seconded the motion and it carried 2-0.

**MSU Extension Budget Agreement.** Tabled to August 14<sup>th</sup> Public Hearing.

**Proposed Modification of Resolution 1994-81 Setting a Fee for Properties in the Tax Deed Process.** Tabled to a later date.

**Setting a Fee for Properties in the Tax Deed Process/Admin Fees.** Tabled to a later date.

**Resolution Ordering a Refund of Lincoln Solid Waste District Fees Paid.**

(cont. from 03/22/01) Cheryl Green reported that Lester and Jean Bickel were charged a commercial rate for their business, which wasn't operating in tax year 2000. Staff recommended the refund of \$275.50. Commissioner Varone moved to approve the refund to the Bickels for \$275.50. Commissioner Loendorf seconded the motion and it carried 2-0.

**Resolution Ordering a Refund of Fees Paid.** Cheryl Green reported that Arthur and Sandra Whitney were erroneously assessed for Scratch Gravel Solid Waste Management District Fees in the amount of \$344.00. Staff recommended the refund. Anita Varone moved to refund the Whitneys \$344.00. Commissioner Loendorf seconded the motion and it carried 2-0.

There being no further business the meeting adjourned at 9:45a.m.